MEMBERS





Jeffrey Cooper, Mayor Meghan Sahli-Wells, Vice Mayor Patricia Siever, Vice President - Board of Education Karlo Silbiger, Member – Board of Education

STAFF

David LaRose, Superintendent John M. Nachbar, City Manager

AGENDA Special Meeting City of Culver City/Culver City Unified School District Liaison Committee

Monday, September 16, 2013 – 4:00 PM
Culver City City Hall
Patacchia Room
9770 Culver Boulevard
Culver City, CA 90232

CALL TO ORDER – Mayor Cooper

PUBLIC COMMENT

This public comment period shall have an aggregate duration of up to 20 minutes for all bodies in session. Each speaker may address the Committee (and all other bodies in session) for up to three minutes.

CONSENT CALENDAR

Consent Calendar items are considered to be routine in nature and may be approved by one motion. All requests to address the Committee under these items must be filed with the Secretary before the Consent Calendar is called by the presiding officer.

C-1. Approval of Minutes for the Special Meeting of July 1, 2013. **Recommended** motion: Approve minutes as presented.

ACTION ITEMS

The Committee is proposed to have a discussion regarding the items listed in this portion of the Agenda. The discussion may result in the Committee directing staff to provide additional information for further discussion by the Committee at a later date and/or the Committee voting to recommend action by the full City Council and Board of Education.

- A-1. The Committee Members will have a general discussion of items of mutual interest to the City and the Culver City Unified School District. Should the Committee determine that follow-up action is needed on any item discussed at this meeting, it will be placed on a future agenda. The following items are scheduled to be discussed:
 - A. Parking at or Around School Sites
 - B. School Board/City Council Election Consolidation
 - C. Sharing of Construction Projects
 - D. Food Share Program

ADJOURN

Accommodation: Any person needing reasonable accommodation related to disabilities, including assisted listening devices, is welcome to contact the City Clerk's Office at 310-253-5851 or see the City Clerk at the meeting.

Compliance with Government Code Section 54957.5: Any writing determined to be a public record under subdivision 54957.5(a), which relates to an agenda item for an open session of a regular meeting of the legislative body of a local agency that was distributed less than 72 hours prior to that meeting, shall be made available for public inspection at the time the writing is distributed to all, or a majority of all, of the members of the legislative body. Such documents are available at the Office of the City Clerk, City of Culver City, City Hall, 9770 Culver Boulevard, Culver City, CA 90232 and may be inspected by members of the Public during normal business hours. Such documents may also be made available on the City's Website: www.culvercity.org.

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THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE

City Council/CCUSD Liaison Committee Meeting July 1, 2013 (4:00 PM – Patacchia Room)

CALL TO ORDER

Chair Cooper called the meeting to order at 4:09 PM. Member Siever arrived immediately after the call to order. All members were present.

PUBLIC COMMENT

Chair Cooper inquired if any Requests to Speak had been filed. Secretary Cole replied none had been filed.

CONSENT CALENDAR

Meeting Minutes

Moved by Member Sahli-Wells and Seconded by Member Silbiger, and unanimously carried, that the Committee approve the minutes for the Special Meetings of December 20, 2012 and March 4, 2013 as presented.

ACTION ITEMS

A. Parking at or Around School Sites

Member Sahli-Wells mentioned she added this item to the agenda because she sees a lot of parking issues around schools and recommended striking a balance between the needs of residents and schools; that permit parking is good for residents but confusing for the school community, and questioned other areas where this may also be a concern.

Member Silbiger suggested a Police Department presence during first few days of school and special occasions. He recommended that each school have some kind of drop off, pickup, and parking plan and that the City and the CCUSD work together.

Member Sahli-Wells replied that the Police Department has been working in past years at the beginning of the school year and that the community needs to understand why double parking is not safe.

Member Cooper added that safety for kids is more important than convenience; that the schools have aged over time in neighborhoods not built for today's traffic levels; he suggested a potential solution could be to relax permit parking districts during special events at the schools.

Member Siever asked what will happen with 4043 Irving Place parking. City Manager Nachbar confirmed that 4043 Irving Place should be appropriately parked for the development under construction, but that does not mean it may not cause some problems.

Member Sahli-Wells explained that the City's Engineering Division came up with a solution to help keep traffic out of the neighborhood and recommended that they time the issue for additional discussion at City Council, after the consideration of this issue with the Committee.

Superintendent LaRose added that Farragut Elementary School has had meetings about parking at the schools; that he would check with the other school sites in the District.

Member Sahli-Wells offered that any parking information provided by the City (educational, warning about parking illegally) will also be provided to the District for distribution; suggested some kind of school permit with respect to special events; brainstorming for solutions; the need for the District to have input on the permit parking plan; it being helpful to have parents at the City Council meeting.

With respect to parking around the schools, Public Works Director/City Engineer Charles Herbertson suggested an attempt to free up morning hours and afternoon pick-up times; to impact parking less with street sweeping; a potential request for a certain number of permits per year for the District; and a suggestion to create within the various Parking Districts an allowance for the schools to use permit parking during the day, which then reverts back to permit parking in the evening.

B. Sustainability Efforts/Recycling-Reuse at School Cafeterias

Member Sahli-Wells asked if there was an update about sustainability, to which Public Works Director/City Engineer Herbertson responded that the City has identified a contractor; that City staff has met with the new contractor to discuss green waste; and that information will be sent to the City Council on the new program. Ms. Catherine Vargas, Environmental Coordinator, is looking for a compostable product. She mentioned that the City will work with school staff to provide educational materials; that it would come together once bids come in. Mr. Herbertson provided a rough timeline with some work possibly done by late September and potential completion by the end of the calendar year.

Superintendent LaRose added that the District is working with the City to have a vendor in place to provide a compostable tray, which would cost \$35,000 more per year. District employee Ms. Martinez spoke about this subject.

C. School Board/City Council Election Consolidation Update

There was a discussion about whether the costs would be changed if elections were consolidated. The District agreed to provide information on costs and legality of a change in the District election date.

Ms. Carlene Brown, a member of the public, spoke about potential increased voter turnout if the elections were consolidated.

D. Update on Homelessness

Superintendent LaRose discussed the homeless population served by the District and that District staff is working with staff at the City and Upward Bound. Regarding "Whole Child/Whole Community," five students are currently identified as homeless. As part of their enrollment, they are receiving additional services. The Family Resource Center has been reactivated at La Ballona Elementary School, as well as a summer lunch program, which includes access to additional services. He asked if there are resources that the City can provide and added that Ms. Tevis Barnes, Housing Programs Administrator, works very closely with the District on these efforts.

Member Silbiger reviewed the CCUSD Board policy on Homelessness; added a need for District staff to touch base with the City's Homelessness Committee; mentioned ROP – a Clothing resource center that is run by students; and the Culver Closets program. He suggested that the location needs to be more flexible and that limitations be removed that limit having it open only during the school day.

Chair Cooper mentioned the City's homeless count and that it was good to see things are in motion to bring more people together with services. Superintendent LaRose added that the religious communities have been very helpful.

Member Siever asked about foster children, how the homeless are working in the system, and that having a properly worded survey is helpful.

Ms. Judith Martin Straw, a member of the public, mentioned using the term of "Economic Adversity" instead of the term "homeless."

Member Silbiger suggested that, since the District is working on the Whole Child program, perhaps there can be a conversation between the two groups, to which Member Cooper replied that Ms. Barnes maintains that type of communication between the City and District.

Member Sahli-Wells commended the District on their work and hoped the City and District could continue to work together; mentioned that Habitat for Humanity could be a good group to keep in touch with and asked whether there was any space at the City for the Culver Closet program.

Member Silbiger suggested space at Teen Center and that City staff person Arames White has been in contact with the District often.

Member Siever asked how to help parents get a job to stem the homeless situations. Member Cooper responded that existing services include job training. Member Sahli-Wells explained that St. Joseph's Center does work for the City and that Ms. Barnes would be the connection.

E. Sharing of Construction Projects

Member Silbiger announced that the Robert Frost Auditorium construction project is eminent and questioned whether or not the City/District could combine projects or if City Staff could assist.

City Manager Nachbar responded with the possibility of joint bidding to do combined projects; that staff could have a discussion; the City's annual capital improvement programs; and the challenge for the City to accomplish the projects of the City itself. He suggested that it may be possible to do some shared staffing or consulting increases to move projects through more quickly and that the City might provide such services at a lower price than the District staff or their consultants.

Superintendent LaRose mentioned certain drinking fountains that need to be repaired.

Member Sahli-Wells suggested connecting the District with energy savings partners and Public Works Director/City Engineer Herbertson provided some information on the programs the City is using; Southern California Edison's program on using energy

savings to pay for the projects. Member Cooper suggested that staff could get together and see if there are areas of cooperation and recommended a possible follow-up item on next agenda.

F. Joint Use Agreement (Use of the Plunge and Playgrounds/Equipment)

Member Silbiger expressed the parents' concern that the District's teams get time at the Plunge; asked if there were any changes at the City. Parks, Recreation, & Community Services (PRCS) Director Daniel Hernandez replied that there have been no comments received by City Staff and that coaches have not mentioned any concerns; that the pool is popular and that the District's time allotment has remained the same for use of the pool.

Superintendent LaRose discussed El Rincon Elementary School shared spaces; recent discussion between the City/District about replacing playground equipment; asked how the District can tap into the City's staff who is certified; and whether or not school equipment could be added to the City's periodic inspection of playground equipment.

PRCS Director Hernandez provided information on the City's process and applicable laws; that the City has one certified staff member; that the Inspector does detailed monthly inspection and an annual audit, which is contracted out. He mentioned that the equipment and Lindbergh Park is oldest in the City's park system.

ITEM FOR NEXT AGENDA

The Committee Members concurred that the item "Food Share Program Update" would be discussed at the next meeting.

ADJOURN

Adjournment to Monday, September 16, 2013 at 4:00 PM.